

Rule No.: 941 - 9501 - 02000

Agency: Mississippi Department of Transportation

Agency Effective Date: May 15, 2005

Agency Issued Date: March 8, 2005

Secretary of State Authority Date: May 15, 2005 Supercedes Rule:

Division: Procurement

Rule Title: Established Contracts; Open-Market Purchases; Rental, Lease, and Lease-Purchase of Equipment and Furniture; and Printing, Binding, Engraving and Lithographing.

The person to be contacted regarding the proposed rule is: Facility and Records Management Director

Name of person originating the proposed rule: Sarah Ridley

Name of supervisor or person who approved the proposed rule: Lisa Hancock

Purpose:

To set guidelines for purchasing from established contracts; open-market purchases; rental, lease, and lease-purchase of equipment and furniture; and printing, binding, engraving and lithographing.

Summary:

The Mississippi Department of Transportation Procurement Division will follow guidelines for purchasing from established contracts; open-market purchases; rental; lease, and lease-purchase of equipment and furniture; and printing, binding, engraving and lithographing as set forth by the most current version of the Mississippi Procurement Manual, section 2.103.01 through 2.103.06 as amended and as mandated by the most current version of section 31-7-1 et. seq. of the Mississippi Code of 1972 as amended.

The full text of the proposed rule is:

All cites herein refer to the most current version of the cited document.

Mississippi Department of Transportation Procurement Division will follow guidelines for purchasing from established contracts such as competitive bid contracts, negotiated contracts, and agency contracts as set forth from the most current version of the Mississippi Procurement Manual, Section 2.103.01 as amended and Section 31-7-13, Mississippi Code of 1972, as amended.

Mississippi Department of Transportation Procurement Division will follow guidelines for purchasing from open-market purchases as set forth from the most current version of the Mississippi Procurement Manual Section 2.103.02 as amended and Section 31-7-13 et. seq., Mississippi Code of 1972, as amended.

Mississippi Department of Transportation Procurement Division will follow guidelines for purchasing regarding rental, lease, lease-purchase of equipment and furniture as set forth from the most current version of the Mississippi Procurement Manual Section 2.103.03 as amended and the most current version of Sections 31-7-10 and/or 31-7-13, Mississippi Code of 1972, as amended.

Mississippi Department of Transportation Procurement Division will follow guidelines for purchasing commodities and equipment per standards as set forth from the most current version

of the Mississippi Procurement Manual Section 2.103.04 and Section 2.103.05 as amended and the most current version of Section 31-7-13, Mississippi Code of 1972, as amended.

Mississippi Department of Transportation Procurement Division will follow guidelines for printing, binding, engraving and lithographing as set forth from the most current version of the Mississippi Procurement Manual Section 2.103.06 as amended and the most current version of Section 31-7-13 and 31-7-15, Mississippi Code of 1972, as amended.

The Mississippi Procurement Manual can be located at www.dfa.state.ms.us under statewide purchasing section and the Mississippi Code of 1972 can be located at www.sos.state.ms.us/pubs/MCode/