# SECTION 905 -- PROPOSAL (CONTINUED)

I (We) hereby certify by execution of the Section 905 proposal below, that all certifications, disclosures and affidavits incorporated herein are deemed to be duly executed in the aggregate, fully enforceable and binding upon delivery of the bid proposal. I (We) further acknowledge that this certification shall not extend to the bid bond or alternate security which must be separately executed for the benefit of the Commission. This signature does not cure deficiencies in any required certifications, disclosures and/or affidavits. I (We) also acknowledge the right of the Commission to require full and final execution on any certification, disclosure or affidavit contained in the proposal at the Commission's election upon award. Failure to so execute at the Commission's request within the time allowed in the Standard Specifications for execution of all contract documents will result in forfeiture of the bid bond or alternate security.

Bidder acknowledges receipt of and has added to and made a part of the proposal and contract documents the following addendum (addenda): ADDENDUM NO. \_\_\_\_\_ DATED ADDENDUM NO. 1 DATED 6/23/2016 ADDENDUM NO. DATED ADDENDUM NO DATED TOTAL ADDENDA: 1 Number Description (Must agree with total addenda issued prior to opening of bids) 1 Replace Sections 00 21 13, 00 25 13, and 00 91 13 of 907-247-37 with same; Amendment EBS Download Required. Respectfully Submitted, DATE \_\_\_\_ Contractor BY \_\_\_\_\_ Signature ADDRESS CITY, STATE, ZIP FAX E-MAIL (To be filled in if a corporation) Our corporation is chartered under the Laws of the State of and the names, titles and business addresses of the executives are as follows: President Address Secretary Address

Address

The following is my (our) itemized proposal.

Treasurer

BWO-6211-18(003) / 502889301000 & LWO-6017-18(006) / 502889302000

Forrest County(ies)

Revised 01/26/2016

# SECTION 00 21 13 INSTRUCTIONS TO BIDDERS

## 1.01 QUESTIONS

A. Questions Regarding Bidding: Refer to Section 904 – Notice to Bidders No. 5044.

## 1.02 BIDDER'S QUALIFICATIONS

A. Prequalification of Bidders: Refer to Mississippi Standard Specifications for Road and Bridge Construction 2004 Edition Section 102 – Bidding Requirements and Conditions, Article 102.01 – Prequalification of Bidders.

# 1.03 NON-RESIDENT BIDDER

A. Consideration of Proposals: Refer to Mississippi Standard Specifications for Road and Bridge Construction 2004 Edition Section 103 – Award and Execution of Contract, Article 103.01 – Consideration of Proposal.:

### 1.04 CONDITIONS OF WORK

A. Each Bidder must fully inform themselves of all conditions relating to the construction of the Project and employment of labor thereon. Failure to do so will not relieve a successful Bidder of obligations to furnish all material and labor necessary to carry out the provisions of the Contract. Insofar as possible, the Bidder must employ methods, or means, which will not cause interruption of, or interference with, the work of any other Bidder or Contractor.

## 1.05 EXAMINATION OF PROPOSAL AND SITE

- A. Examination of proposal and Site: Refer to Mississippi Standard Specifications for Road and Bridge Construction 2004 Edition Section 102 Bidding Requirements and Conditions, Article 102.05 Examination of Plans, Specifications, Special Provisions, Notice to Bidders and Site Work.
- B. Attendance of the Pre-Bid Meeting, as referenced in Section 00 25 13 Pre-Bid Meeting, is strongly advised. Failure to visit the site on this day will in no way relieve the successful Bidder from furnishing any materials or performing any work required to complete Work in accordance with Drawings and Project Manual (Proposal) at no additional cost to the Owner.

#### 1.06 LAWS AND REGULATIONS

A. Laws and Regulations: Refer to Mississippi Standard Specifications for Road and Bridge Construction 2004 Edition Section 107 – Legal Relations and Responsibility to Public, Article 107.01 – Laws to be Observed.

# 1.07 BID DOCUMENT

A. The amount for Bid Document (Proposal) is indicated in the advertisement for Bids. Selected plan rooms will be issued one set of documents without charge.

### 1.08 METHOD OF BIDDING

A. Lump sum, single bids received on a general contract will include general, mechanical and electrical construction (including Pay Items) and all work shown on Drawings or specified in the Project Manual (Proposal).

## 1.09 PROPOSAL FORMS

A. Preparation of Proposal: Refer to Mississippi Standard Specifications for Road and Bridge Construction 2004 Edition Section 102 – Bidding Requirements and Conditions, Article 907-102.06 – Preparation of Proposal (as amended).

#### 1.10 TIME OF COMPLETION

A. The Bidder shall agree to commence work on a date specified in a written *NOTICE TO PROCEED* and fully complete the Project within the Contract Time indicated on the Proposal Form.

# 1.11 SUBSTITUTIONS

A. No substitutions, qualifications or redefining of the Specification requirements are allowed to be marked on the Proposal Form, unless specifically required by the Bid Documents. Refer to Section 01 25 00 entitled Substitution Procedures which covers procedures after the award of Contract.

#### 1.12 ADDENDA

- A. Addenda to the Drawings or Project Manual issued before or during the time of bidding shall be included in the proposal and become a part of the Contract.
- B. If the Proposal, Section 905, does not contain acknowledgement of receipt and addition to the Proposal and Contract Documents of all addenda issued prior to opening of bids will be considered irregular and may be rejected.

## 1.13 BIDDER IDENTIFICATION

- A. Signature: The Proposal Form shall be signed, by any individual authorized to enter into a binding agreement for the Business making the bid proposal.
- B. Name of Business: The name appearing on the Proposal Form should be complete spelling of bidder's name and address exact as recorded at the Secretary of State <a href="http://www.sos.state.ms.us/busserv/corp/soskb/csearch.asp">http://www.sos.state.ms.us/busserv/corp/soskb/csearch.asp</a> which should be the same as you applied for at the Mississippi Board of Contractors <a href="http://www.msboc.us/search2.CFM">http://www.msboc.us/search2.CFM</a>.
- C. Legal Address: The address appearing on the Proposal Form should be the same address exact as recorded at the Secretary of State <a href="http://www.sos.state.ms.us/busserv/corp/soskb/csearch.asp">http://www.sos.state.ms.us/busserv/corp/soskb/csearch.asp</a> which should be the same as you applied for at the Mississippi Board of Contractors <a href="http://www.msboc.us/search2.CFM">http://www.msboc.us/search2.CFM</a>.
- D. Certificate of Responsibility Number(s): The Certificate of Responsibility Number(s) appearing on the Proposal Form should be the same number appearing in the current Mississippi State Board of Contractors Roster.

### 1.14 BID SECURITY

A. Proposal Guaranty: Refer to Mississippi Standard Specifications for Road and Bridge Construction 2004 Edition Section 102 – Bidding Requirements and Conditions, Article 907-102.08 – Proposal Guaranty (as amended).

## 1.15 POWER OF ATTORNEY

A. Power of Attorney: Refer to Mississippi Standard Specifications for Road and Bridge Construction 2004 Edition Section 103 – Award and Execution of Contract, Article 103.05 – Requirement of Contract Bond..

#### 1.16 SUBMITTAL

A. Delivery of Proposals: Refer to Mississippi Standard Specifications for Road and Bridge Construction 2004 Edition Section 102 – Bidding Requirements and Conditions, Article 102.09 – Delivery of Proposal.

# 1.17 MODIFICATION TO BID

- A. A Bidder may NOT MODIFY the bid prior to the scheduled closing time indicated in the Advertisement for Bids in the following manner:
  - 1. Notification on Envelope: A modification may NOT be written on the outside of the sealed envelope containing the bid.
  - 2. Facsimile: A facsimile (fax) will NOT be acceptable.

## 1.18 OPENING OF BIDS

A. Public Opening of Proposal: Refer to Mississippi Standard Specifications for Road and Bridge Construction 2004 Edition Section 102 – Bidding Requirements and Conditions, Article 102.12 – Public Opening of Proposal.

## 1.19 IRREGULARITIES

A. Irregular Proposals: Refer to Mississippi Standard Specifications for Road and Bridge Construction 2004 Edition Section 102 – Bidding Requirements and Conditions, Article 102.07 – Irregular Proposal.

## 1.20 PROTEST

A. Any protest must be delivered in writing to the Owner prior to the Award Date.

## 1.21 ERRORS

A. Any claim of error and request for release from bid must be delivered in writing to the Owner within twenty-four (24) hours after the bid opening. The Bidder shall provide sufficient documentation with the written request clearly proving an error was made.

## 1.22 AWARD OF CONTRACT

A. Award of Contract: Refer to Mississippi Standard Specifications for Road and Bridge Construction 2004 Edition Section 103 – Award and Execution of Contract, Article 103.02 – Award of Contract.

B. Consideration of Proposal: Refer to Mississippi Standard Specifications for Road and Bridge Construction 2004 Edition Section 103 – Award and Execution of Contract, Article 907-103.01 – Consideration of Proposal (as amended).

## 1.23 FAILURE TO ENTER INTO A CONTRACT

A. Failure to Execute Contract: Refer to Mississippi Standard Specifications for Road and Bridge Construction 2004 Edition Section 103 – Award and Execution of Contract, Article 103.08 – Failure to Execute Contract.

## 1.24 SECURITY FOR FAITHFUL PERFORMANCE

A. Requirements of Contract Bonds: Refer to Mississippi Standard Specifications for Road and Bridge Construction 2004 Edition Section 103 – Award and Execution of Contract, Article 103.05 – Requirement of Contract Bond.

## 1.25 BIDDER'S CHECKLIST

A.

Prop	osal Form
1.	Base Bid:
	( ) Fill-in the amount of the base bid in numbers. The written word shall govern.
2.	Alternates:
	( ) Fill-in each alternates amount in words and numbers.
3.	Certification Form (State Non-Collusion Certificate)
	( ) Certification (regarding Non-Collusion, Debarment and Suspension, etc). Form
	has been executed in duplicate.
4.	Acceptance:
	( ) Proposal is signed by authorized person.
	( ) Name of Business complete spelling of bidder's name and address –
	exact as recorded at the Secretary of State
	http://www.sos.state.ms.us/busserv/corp/soskb/csearch.asp which should be the
	same as you applied for at the Mississippi Board of Contractors
	http://www.msboc.us/search2.CFM.
	( ) Legal address of the business listed above (at SOS and Contractor's Board).
	() Correct Certificate of Responsibility Number(s) as it appears in the current
_	Mississippi State Board of Contractors Roster.
5.	Certificate of Responsibility Number(s):
	( ) Base Bid is under \$50,000 and no number is required.

## B. Bid Security

1. Bid Bond:

Or

( ) Included Bid Bond payable to the STATE OF MISSISSIPPI with Project number identified thereon,

( ) Base Bid is under \$50,000 and the statement "bid does not exceed \$50,000" is

Or

- ( ) Included Certified Check payable to the STATE OF MISSISSIPPI with Project number identified thereon.
- 2. Power of Attorney:
  - ( ) Included Power of Attorney.

on the outside of the sealed envelope.

( ) Base Bid is equal to or over \$50,000 and number is required.

( ) Joint Venture and *joint venture* number is required.

( ) Joint Venture participants' numbers are required.

### C. Non-Resident Bidder

- 1. Preference Law:
  - ( ) Attached a Copy of Non-Resident Bidder's Preference Law.

( ) Attached a Statement.

#### D. Subcontractors' Name

- 1. Subcontractor:
  - ( ) List Mechanical, Plumbing, and/or Electrical Subcontractor regardless of cost.
  - \* List name even for under \$50,000.
  - \* Fire Protection Sprinkler Contractors do not have to be listed.
  - \* If there is a separate HVAC/Plumbing Sub-Contractor, so notate as mentioned herein.
  - \* If Mechanical, Plumbing, and/or Electrical Subcontractor is performed by the General Contractor, be sure the General has COR for said discipline.
  - \* If there is no Mechanical, Plumbing, and/or Electrical Sub-Contractor listed, then use of Sub-Contractor to perform such scope will not be permitted.

# E. Subcontractors' COR Number

- 1. Certificate of Responsibility
  - ( ) List certificate of responsibility Number for all listed Sub-Contractors over \$50,000.
  - \* If under \$50,000 so notate on the COR line "under \$50,000" (or can still show COR Number)

## 1.26 BIDDER'S CONTACT LIST

- A. Proposal and Contract Documents: If the Bidder has any questions pertaining to the following specific areas of the Documents, please direct them to the following individuals:
  - 1. Additional Proposals: Neal Dougherty – Contract Administration (601) 359-7700 2. Additional Prints: Nathan Bruce – MDOT Plans Print Shop (601) 359-7459 3. Bid Forms: Billy Owen – Contract Admin. Engineer (601) 359-7730 Specifications: Earl Glenn – Assist. Construction Engr. (601) 359-7301 4. Earl Glenn – Assist. Construction Engr. (601) 359-7301 5. Drawings:
  - 6. Bidder's List & Specimen Proposals are available online at:

http://www.gomdot.com/Applications/BidSystem/Home.aspx

END OF DOCUMENT

# DOCUMENT 00 25 13 PREBID MEETING

## 1.01 PREBID MEETING

- A. Owner will conduct a Prebid meeting as indicated below:
  - 1. Meeting Date: Monday July 11, 2016.
  - 2. Meeting Time: 10:00 a.m., local time.
  - 3. Location: District Six Headquarters Auditorium located at 6356 Highway 49, North, Hattiesburg, Mississippi, telephone (601) 544-6511.

### B. Attendance:

- 1. Prime Bidders: Attendance at Prebid meeting is STRONGLY ADVISED.
- 2. Subcontractors: Attendance at Prebid meeting is recommended.
- C. Agenda: Prebid meeting agenda will include review of topics that may affect proper preparation and submittal of bids, including the following:
  - 1. Procurement and Contracting Requirements:
    - a. Advertisement for Bids.
    - b. Instructions to Bidders.
    - c. Bidder Qualifications.
    - d. Bonding.
    - e. Insurance.
    - f. Bid Security.
    - g. Bid Form and Attachments.
    - h. Bid Submittal Requirements.
    - i. Bid Submittal Checklist.
    - j. Notice of Award.
  - 2. Communication during Bidding Period:
    - a. Obtaining documents.
    - b. Access to Project Web site.
    - c. Bidder's Requests for Information.
    - d. Bidder's Substitution Request / Prior Approval Request.
    - e. Addenda.
  - 3. Contracting Requirements:
    - a. Agreement.
    - b. The General Conditions.
    - c. Other Owner requirements.
  - 4. Construction Documents:
    - a. Scopes of Work.
    - b. Temporary Facilities.
    - c. Use of Site.
    - d. Work Restrictions.
    - e. Substitutions following award.
  - 5. Schedule:
    - a. Project Schedule.
    - b. Contract Time.
    - c. Liquidated Damages.
    - d. Other Bidder Questions.

- 6. Site / facility visit or walkthrough.
- 7. Post-Meeting Addendum.
- D. Minutes: MDOT will record and distribute meeting minutes to attendees issued as part of written Addendum between day after meeting and week before Letting.
  - 1. Sign-in Sheet: Minutes will include list of meeting attendees.

END OF DOCUMENT

# MISSISSIPPI DEPARTMENT OF TRANSPORTATION

ADDENDUM No. 1 SECTION 00 91 13

DATE: JUNE 23, 2016

PROJECT: DISTRICT SIX SHOP RENOVATION AT

HATTIESBURG, FORREST COUNTY, MISSISSIPPI

PROJECT NUMBERS: BWO-6211-18(003) 502889

LWO-6017-18(006) 502889

PART 1 - GENERAL

1.01 DESCRIPTION: Bidders are hereby advised that the following changes are to be made to this Contract.

### 1.02 SPECIFICATIONS

- A. Section 00 21 13 Instructions to Bidders, 1.01 A. incorrectly references 904 Notice to Bidders No. 3980 for Questions Regarding Bidding and should reference 904 Notice to Bidders No. 5044, and 1.05 B. changing the Mandatory attendance to the Pre-Bid Meeting to Optional attendance. Delete 00 21 13 Instructions to Bidders and replace with attached 00 21 13 Instructions to Bidders with Revised date of 06-23-2016 (5 pages).
- B. Section 00 25 13 Pre-Bid Meeting, , 1.01 A. changing Meeting Date from Wednesday, June 29, 2016 at 10:00 a.m. to Monday, July 11, 2016 at 10:00 a.m., and 1.01 B. changing Mandatory to Strongly Advised. Delete 00 25 13 Pre-Bid Meeting and replace with attached 00 25 13 Pre-Bid Meeting with Revised date of 06-23-2016 (2 pages).

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

**END OF SECTION**