

ATTACHMENT R

PROPERTY MANAGEMENT STANDARDS:

Annual Certification of Use of Project Equipment

Request for Declaration of End of Useful Life FY2010

Attachment R - Property Management Standards

Annual Certification Of Use Of Project Equipment & Facilities

ANNUAL CERTIFICATION OF USE OF PROJECT EQUIPMENT & FACILITIES - 2012-2013

Name of Organization: _____ Contract Number: _____

1. Is the equipment acquired under the Section 5310 program continuing to be used for which the application was approved? Yes ___ No ___
2. Does the equipment exceed that which is needed for transit operation? Yes ___ No ___
3. During the past twelve months, has any equipment been sold, damaged or otherwise taken out of service. Yes ___ No ___
4. Are local contributions adequate to maintain the equipment/facilities? Yes ___ No ___
5. Has the equipment been maintained in accordance with the manufacturer's and/or the Department's recommended maintenance schedule and in conformance with warranty requirements? Yes ___ No ___
6. Has any project equipment/facilities been obligated through lease, pledge, mortgage, lien or other contract that affects the federal interest? Yes ___ No ___

6a. If yes, please attach a detailed explanation

If you answered "no" on questions 1 or 5, or "yes" on questions 2, 3 or 4 please attach an explanation(s) for each item.

Please itemize each Section 5310 vehicle in your agency's possession:
(You may attach a copy of the signed inventory, if necessary)

Vehicle Size	Year	Make	(VIN)	DOT Number	Lift	In Service	
			Serial Number			Yes	No
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

SIGNED: _____ DATE: _____

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Declaration of End of Useful Life

PTD-EUL-01

Request for Declaration of End of Useful Life

Project Name: (Enter your project name here.)

The following information **must be provided for each vehicle** that is requested to be declared "End of Useful Life" before the request can be processed.

1. V.I.N. _____ 2. MDOT #: _____ 3. Year: _____

4. CAPACITY _____ 5. Make _____

6. Odometer Reading: _____

7. Estimated Value: _____

- Based on: 2 Independent appraisals
 Straightline depreciation

8. Odometer reading on present drive train if any major components have been replaced: _____

9. Location of Vehicle: _____

10. Current Service Status:
 In service
 Out of service Date taken out of service: _____

11. List all Repairs made in the past twelve months:

<u>Date</u>	<u>Cost of Repairs</u>	<u>Type of Repairs</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

12. List All Repairs that need to be made at present:

<u>Estimated Cost</u>	<u>Type of Repairs</u>
_____	_____
_____	_____
_____	_____

