**Example Evaluation of Bids**

Project Number: STP-XXXX-XX(00X) LPA/ 10000/701000

Local Public Agency: Anytown, Mississippi

Bid Opening: Sunday, January 1, 2000

LPA Contact Person: Engineer/Consultant:

(Name) (Name)

Project Director Consultant Firm Name

Address Address

Anytown, MS zip Anytown, MS zip

The (City/Town) of Anytown received (No. of Bids) bids for the above referenced project. The bid proposals have been examined and the apparent lowest responsive bidder is (Construction Company) with a total bid amount of $ (dollar amount).

The (No. of Bids) bids that were received on this project are as follows:

1. (Construction Co #1) $(Bid Amount)
2. (Construction Co #2) $(Bid Amount)
3. (Construction Co #3) $(Bid Amount)

Based on the results of the bid tabulations, (Construction CO), was the lowest responsive bidder for the project. Their bid was (percentage above/below) the Engineer’s Estimate for the total bid. The Engineer’s Estimate is included with the bid tabulation.

Provide any information pertinent to the bid opening to assist in justifying the choice of the aforementioned low bidder.(irregular bids, typos, any other errors on submitted bids, etc.)

The Bidding Certification has been provided that certifies that the bidding process was accomplished in accordance with the Project Development Manual for Local Public Agencies, and that the Procedures for Advertising were followed.

 (name) (Name)

Project Director Project Engineer