

Local Public Agency: \_\_\_\_\_

**REQUEST FOR PERMISSION TO SUBCONTRACT**

Request No. \_\_\_\_\_

Contract No. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ County

Gentlemen:

I [We] [the prime contractor] [a subcontractor] propose to subcontract the following items to \_\_\_\_\_, named in accordance with Special Provisions providing for subcontracting included in our contract. In the event of your disapproval of this subcontractor or your disapproval of performance of such subcontractor at any time, I [we] agree to perform such items of work with my [our] own organization in full compliance with all applicable terms of our contract. I [we] agree that this procedure will not relieve us of any of the responsibilities under our contract.

It is agreed and understood that the approval or disapproval of the subcontractor and approval or disapproval of the performance of subcontractor does not create or impute any liability or contractual obligation by and between the subcontractor and the Local Public Agency.

I [We] the prime contractor agree that this procedure will not relieve us of any of the responsibilities and obligations of our contract and I [we] shall indemnify and save harmless the Local Public Agency from all claims, demands, suits, damages, costs, and expenses and loss [including attorney's fees] arising or resulting from this subcontract.

I [We] certify that said party is particularly experienced and equipped for such work and that the subcontract is evidenced in writing and that it contains all pertinent provisions and requirements of the prime contract and that all pertinent conditions and requirements of our contract with the Local Public Agency covering this project have been explained to the proposed subcontractor and that when applicable federally required contract provisions are physically incorporated into the agreement furnished to the subcontractor.

I [We] have attached a copy of said subcontract to this request.

I [We] have attached the completed LPA forms NRAA-1, and SCC-1 for Federal Aid projects.

The prices shown below are the prime contract unit prices:

ITEM	QUANTITY	UNIT	PRIME CONT. UNIT PRICE	AMOUNT
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____

I [We] hereby certify that the persons or firms named above as subcontractors was with the knowledge and consent of the persons or firms named.

Date \_\_\_\_\_, 20 \_\_\_\_\_

Contractor

By: \_\_\_\_\_  
Signature

Address: \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

I [We] hereby certify that the use of our names as subcontractors on the above items, was and is with our knowledge and consent.

Date \_\_\_\_\_, 20 \_\_\_\_\_

(Sub) Subcontractor

Federal Tax ID: \_\_\_\_\_

By: \_\_\_\_\_  
Signature

Address: \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

Total This Request \$ \_\_\_\_\_ = \_\_\_\_\_%

Previous Request \$ \_\_\_\_\_ = \_\_\_\_\_%

Total To Date \$ \_\_\_\_\_ = \_\_\_\_\_%

Quantities Checked: \_\_\_\_\_

Approval Recommended: \_\_\_\_\_, 20 \_\_\_\_\_

CE&I Engineer / Architect

Approved: \_\_\_\_\_, 20 \_\_\_\_\_

Chief LPA Official (Signature)

NOTE: The subcontract items of all subcontracts shall not exceed 60% of the total contract amount exclusive of specialty items. Please submit signed original documents on all requests.

## Attachment Page

ITEM	QUANTITY	UNIT	PRIME CONT. UNIT PRICE	AMOUNT
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Page Total: