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| **CHECKLIST FOR LPA FINAL ESTIMATE PACKAGE** |
| **NOTE: Include all applicable items at one time with the submission of the final estimate package. Check every item or write N/A for those items that are not applicable.** |
| **Project No.: County:** **Project Description:**  |
| **Check or write N/A** | **Item** |
|  | **Final Quantities Binder has been reviewed and accepted by the MDOT** |
|  | **Materials Binder has been submitted to the MDOT** |
|  | **1. Final Construction Estimate LPA-001 and LPA-002 (4 with original signature) \*check CSD-200** |
|  | **2. Statement of Liquidated Damages Form LPA-724 (4 with original signature)** |
|  | **3. MDOT Maintenance Release Letter to LPA (1 copy)** |
|  | **4. LPA Maintenance Release Letter to Contractor (1 copy)** |
|  | **5. Consent of Surety to Final Payment (4 with original signature)** |
|  | **6. Consent of Contractor to Final Payment (4 with original signature)** |
|  | **7. Project Engineer/Architect’s Affidavit (4 with original signature and notarized)** |
|  | **8. Statement of Materials & Tests (1 copy)** |
|  | **9. OCR-482-LPA Form with Quantity Report (1 original)** |
|  | **10. Project Engineer/Architect’s Project Diary (CD of all diaries from SiteManager only)** |
|  | **11.Copy of all Supplemental Agreements and Quantity Adjustments (1 copy)** |
|  | **12. Final Construction Engineering Estimate (with supporting data) (1 copy with original signature)** |
| **Once the final quantities binder, materials binder, and final estimate package has been reviewed and accepted by the MDOT:*** **the LPA Division will issue a final settlement letter to the LPA**
* **the LPA will receive, sign, and return the final settlement letter to the LPA Division**
* **the MDOT will issue a final acceptance letter to the LPA**
* **the LPA will then issue a final acceptance letter to the Contractor (the date of acceptance by the LPA must be after the date of the MDOT letter)**
* **the LPA will submit a copy of the LPA final acceptance letter to the Contractor to the LPA Division**
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