



P. O. Box 1185

NATCHEZ, MISSISSIPPI 39121

PHONE 601.445.7518

FAX 601.442.2536

Department of Planning and Community Development

Frankie Legaux, AICP
PLANNING AND ZONING

James Johnston
COMMUNITY DEVELOPMENT

To: Consulting Services
MS Department of Transportation

From: James Johnston

Re: Amendment to Expression of Interest (EOI) RFP
Architectural Design Services
Project No. STP-0340-00(36)LPA / 106674-701000

Date: Monday, August 12, 2013

The City of Natchez is amending the above-referenced notice due to a typographical error.

To be considered by the City of Natchez, all replies (proposals) must be received by 9:00 a.m., Tuesday, August 27, 2013, in the Office of the City Clerk, 124 South Pearl Street, PO Box 1185, Natchez, Mississippi 39120.

Legal Notice

The City of Natchez intends to employ a consulting architectural firm to provide architectural design services utilizing a Cost plus Fixed Fee, Labor Hour/Unit Price or Lump Sum/Firm Fixed Price contract to renovate the historic city-owned Yazoo & Mississippi Valley Railroad Depot, constructed between 1910 and 1913, and overlooking the Mississippi River on the Natchez Bluffs. This renovation project will include interior and exterior work, ADA access, and heating and cooling, with the City of Natchez reserving the right to add and/or omit work items as it deems necessary for the proper completion of this Project, Project No. STP-0340-00(036)LPA / 106674-701000, Adams County.

Consulting architectural firms interested in providing these services may so indicate by furnishing the Local Public Agency **five (5) copies** of an Expression of Interest which should consist of the following:

1. A cover letter specifying the name and complete description of project, the name of the project manager, and the location and address of the office to be assigned the majority of the work;
2. A resume for each principal member, the project manager, and employee(s) of the firm anticipated to be assigned to the project. Also, provide an organizational chart and list each person's experience and qualifications, including proof that the Project Manager is licensed as a Mississippi architect by the Mississippi State Board of Architecture, Jackson, Mississippi, and that the firm has met state licensure and certification requirements*;
3. Proof the firm has attended and received certification through MDOT for the Project Development Manual Training for Local Public Agencies.
4. A description of similar type work completed during the past five (5) years which qualifies the consultant for this work; the cost and schedule completion (or actual completion) of this work.
5. A response containing the information upon which the consultant will be evaluated; and,
6. Part II of Standard Form (SF) 330, Architect-Engineer Qualifications. This Form can be obtained at <http://sp.gomdot.com/Consulting/%20Services/Information/LPA%20Consulting/%20Services/%20Information/SF-330,%20Part%20II.pdf>

The City of Natchez will evaluate the Expression of Interest based on the following factors listed in their relative order of importance:

1. Qualifications of the principal member assigned to the project;
2. Qualifications of the firm's staff;
3. Company infrastructure and staffing resource;
4. Understanding of the project as indicated in the work plan; and
5. Past performance of the consultant.

The City of Natchez reserves the right to select one (1) consultant or select a short list of consultants from whom more information will be required. The City of Natchez reserves the right to reject any and all Proposals, discontinue Contract execution, and/or request additional information with any party at any time prior to final Contract execution.

Proposals shall be sealed and marked "Expression of Interest for Architectural Services" along with the date and time of the proposal opening.

To be considered, all replies must be received by 9:00 a.m., Tuesday, August 27, 2013, in the Office of the City Clerk, 124 South Pearl Street, PO Box 1185, Natchez, Mississippi 39120.

This Legal Notice will appear in the Clarion Ledger on July 28, 2013 and August 4, 2013.

*Miss. Code Ann Sections 73-1-1 through 73-1-43 (1972) (as amended) govern the practice of architecture in Mississippi. Firms are encouraged to contact the Mississippi State Board of Architecture at (601) 856-4652 to insure that individuals and firms are qualified to offer and provide services in the State of Mississippi. The Board's web address is www.archbd.state.ms.us.