

**TRANSPORTATION COMMISSION MEETING
JANUARY 8, 2024**

Opening Prayer

Recognition of Guests

1. Approve minutes of the previous meeting(s)—December 12, 2023 and January 2, 2024.
2. Presentation—Commissioner Simmons.

PRE-CONSTRUCTION/LPA

3. Authorize the Executive Director to execute Work Assignment No. GS-HY 2021-05 under the Hydraulic Engineering Services Master Contract with Gresham Smith MS P.C. [Jackson, MS] to provide Phase I and II Bridge Scour Evaluations for I-22 at Lick Skillet (Bridge Nos. 113.3 A&B), Gum Creek (Bridge Nos. 113.7 A&B), Cypress Creek (Bridge Nos. 113.8 A&B), and Bull Mountain Creek and two reliefs (Bridge Nos. 114.2 A&B, 114.4 A&B, and 114.7 A&B), Project No. NBIS(15/105324-119000, Itawamba County. The amount of the work assignment will not exceed \$469,333.78. (Subs: Aulick Engineering, LLC; Terracon Consultants, Inc.; and Tice Engineering, Inc.)
4. Authorize the Executive Director to execute Work Assignment No. HRV-SFC 2021-03 under the Quality Assurance and Quality Control Services for Steel Fabrication and Coating Master Contract with HRV Conformance Verification Associates, Inc. [Moon Township, PA] to perform the shop fabrication, shipping, testing, and coating inspection and field inspection services for 44 structural steel plate girders and related bracing and 16 disc bearings for the replacement of Bridge No. 210.9 on SR 16/SR 149, Project No. BR-0037-04(059)/107397-301000, Yazoo County. The amount of the work assignment will not exceed \$209,131.56.
5. Authorize the Executive Director to execute Work Assignment No. VI-RWD 2023-03 under the Roadway Design Master Contract with Volkert, Inc. [Jackson, MS] to provide Phase A roadway hydraulic design and Phase B Roadway Final Construction Plans for US 61 near Blakely, Project No. SP-0009-02(082)/108092-101000, Warren County. The amount of the work assignment will not exceed \$136,338.07.

6. Authorize the Executive Director to execute Work Assignment No. NS-RWD 2023-04 under the Roadway Design Master Contract with Neel-Schaffer, Inc. [Jackson, MS] to provide Phase B Roadway Final Construction Plans for improvements to I-20 at the Flowers Interchange, including roundabout design at three locations, Project No. STBG-0020-01(262)/103878-101100, Warren County. The amount of the work assignment will not exceed \$279,508.74.
7. Authorize the Executive Director to execute Supplemental Agreement No. 1, effective November 16, 2023, to Work Assignment No. GS-RWD 2023-01 under the Roadway Design Master Contract with Gresham Smith MS P.C. [Jackson, MS] to provide additional Phase B roadway design services for the widening and new location of SR 15 from the Union County Line to 1 mile north of SR 4 at Ripley, Project No. SDP-0022-04(045)V21/101631-1000, Tippah County. The amount of the supplemental agreement will not exceed \$12,020.35 for a revised total contract amount of \$94,130.60.
8. Authorize the Executive Director to approve the listed Utility Engineering Agreements:

North Benton Water Association
SR 704 Bridge Replacement [#162.5]
STP-0973-00(001)/106107-201500, Benton County
Estimate: \$17,217.22
MDOT Share: \$17,217.22
Company Share: \$0.00

Town of Chunky
US 80 btw Chunky & Meehan [#122.5]
BR-0472-00(016)/102401-202500, Newton County
Estimate: \$31,752.36
MDOT Share: \$31,752.36
Company Share: \$0.00

Town of Mount Olive
US 49 at MS 35
HSIP-0008-02(117)/108247-201500, Covington County
Estimate: \$13,735.83
MDOT Share: \$13,735.83
Company Share: \$0.00

9. Authorize the Executive Director to advertise, select, and negotiate an Engineering Services Contract to assist MDOT with the Environmental Stewardship and Compliance Program to address erosion and sediment control issues and other related environmental concerns, Project No. SP-9999-09(383)/105841-104000, Statewide.
10. Authorize the Executive Director to execute a Memorandum of Agreement between the Commission and the listed Local Public Agency, in order to establish the responsibilities for the development of the following project:

Pike County Board of Supervisors
STP-2175-00(018)LPA/109546-701000
Mississippi Highway 51 Bridge
Total Estimated Federal Funds: \$6,000,000.00
11. Authorize the Executive Director to execute a Replacement Memorandum of Agreement between the Commission and the listed Local Public Agency, in order to establish the responsibilities for the development of the following project:

City of D'Iberville
(Original MOA Book 22, Page 556)
STP-0068-00(022)LPA/109192-701000
Lamey Bridge Road and D'Iberville Middle School Pedestrian Improvements
Total Estimated Federal Funds: \$402,570.00

FIELD OPERATIONS

12. Authorize the acceptance of \$3,473.40 from USAA on behalf of Trella P. Bozeman and James Dover as full settlement of damage to the median cable barrier on I-55 at mile marker 14 in Pike County (Project No.: 92-7055-57-196-10) and authorize the Executive Director to execute the necessary release or other appropriate settlement documents.
13. Authorize the Executive Director to execute a Memorandum of Understanding between the Mississippi Transportation Commission and the City of Pontotoc for the placement of Automatic License Plate Readers (ALPR) or other permanently mounted law enforcement devices on the right-of-way.

14. Authorize the Executive Director to grant approval for the MDOT Litter Prevention Program to sponsor booth space at the following events.
 - a. 2024 Making Connections Conference to be held in Biloxi, June 5-7, 2024, at a cost not to exceed \$700.00.
 - b. 2024 Dixie National Rodeo to be held in Jackson, February 9-11, 2024, at a cost not to exceed \$900.00.
 - c. 2024 Mississippi Professional Educators Best Practices Symposium to be held in Flowood, April 6, 2024, at a cost not to exceed \$500.00.
15. Authorize the Executive Director to execute a Memorandum of Understanding between the Mississippi Transportation Commission and the listed local agency for participation in the Inmate Litter Program at a cost not to exceed \$50,000 per year.

City of Jackson, the Chief of Police of Jackson, and the Sheriff of Hinds County

INTERMODAL PLANNING

16. Authorize the Executive Director to execute Supplemental Agreement No. 1 with the Copiah County Human Resource Agency for the Section 5311 Rural Areas Program to support an increase in insurance premiums for Contract No. 503631. The amount of the supplemental agreement will not exceed \$52,000 in federal funds for a revised total contract amount of \$425,855. The increase will continue to be funded from Grant MS-18-X051.
17. Authorize the Executive Director to execute Supplemental Agreement No. 1 with Madison County Citizens Services Agency for the Section 5311 Rural Areas Program to support an increase in insurance premiums for Contract No. 503636. The amount of the supplemental agreement will not exceed \$125,104 in federal funds for a revised total contract amount of \$787,030. The increase will continue to be funded from Grant MS-18-X051.
18. Authorize the Executive Director to execute Supplemental Agreement No. 1 with Bolivar County Council on Aging, Inc for Section 5311 Rural Areas Program to support an increase in insurance premiums for Contract No. 503626. The amount of the supplemental agreement will not exceed \$103,918 for a revised total contract amount of \$1,795,629. The increase will continue to be funded from Grant MS-18-X051.

19. Authorize the Executive Director to execute the necessary release of lien or other appropriate documents to dispose of the following vehicles. These vehicles were operated by Section 5310/5311 Program subrecipients and have been disposed of in accordance with the Federal Transit Administration's property management procedures.

PROVIDER	MDOT #	VIN #	YEAR	MAKE
Claiborne County Human Resource Agency	C7749	2C7WDGBG8HR742118	2017	Dodge
MS Christian Family Services	B3123	1GNDV23198D141423	2008	Chevy
	B3124	1GNDV23178D141453	2008	Chevy

20. Authorize the Executive Director to execute Supplemental Agreement No. 1 to the small purchase contract with CTC & Associates LLC [Madison, WI] to modify the services to update research documentation for MDOT, Project No. SPR-2023-00(005)/109311-101000, State Study No. 334, Statewide. The maximum not to exceed amount of the contract will remain unchanged.
21. Authorize the Executive Director to execute a small purchase contract with Local Impact Analytics, LLC [Hattiesburg, MS] to develop up to three FY 2024 RAISE Grant (Rebuilding American Infrastructure with Sustainability and Equity) applications for transportation infrastructure improvements in Mississippi, Project No. SPR-1(129)/109278-115000, Statewide. The amount of the contract will not exceed \$99,925.
22. Authorize the Executive Director to adopt amendments to the 2023-2026 Statewide Transportation Improvement Program.

(ITEM 22 CONTINUED)

Agency	County	Project Description	Action
Gulf Regional Planning Commission (GRPC) City of Pascagoula	Jackson	Pascagoula--14th Street Study	Adding study to STIP
Gulf Regional Planning Commission (GRPC)	Jackson	Slider Road Traffic Study	Adding study to STIP
Gulf Regional Planning Commission (GRPC)	Jackson	Ocean Springs Middle School Traffic Study	Adding study to STIP
Memphis Metropolitan Planning Organization (MPO) City of Olive Branch	Desoto	Pleasant Hill Road Widening (Goodman Rd to Church Rd)	Updating termini from North of Nail Rd to Church Rd to new termini Goodman Rd to Church Rd

INFORMATION SYSTEMS

23. Authorize the Executive Director to expend funds to DELTEK, INC. [Herndon, VA], for MasterSpec Architecture Professional Subscription, for a 1 year term ending 01/26/2025 at a total amount not to exceed \$1,150.00, for Architectural Services Division.
24. Authorize the Executive Director to expend funds to Hubert W. Crook Computer Consultants, INC. [Florence, MS] for Computer Systems Engineer/Systems Architect Consulting Services for a 2-year term ending 02/23/2026 at a total amount not to exceed \$356,000.00 for Information Systems Division. Authorization for work performed pursuant to this Statement of Work ("SOW") is granted under the terms of the Master Consulting Services Agreement between GuideSoft, Inc. d/b/a Knowledge Services and Mississippi Department of Information Technology Services.

HUMAN RESOURCES

25. Authorize the Executive Director to execute contracts with the American Traffic Safety Services Association (ATSSA) for the purpose of conducting Traffic Control Technician and Traffic Control Supervisor courses in District 6 during the period of February 13-15, 2024, at a cost not to exceed \$20,000.
26. Authorize the Executive Director to execute contracts with the American Traffic Safety Services Association (ATSSA) for the purpose of conducting Operation and Application of Truck-Mounted Attenuators – Train the Trainer Course during the period of January 29-30, 2024 at a cost not to exceed \$7,000.

ADMINISTRATIVE SERVICES

27. Ratify and approve payment of the Accounts Payable in the amount of \$66,542,921.00, for the periods December 20, 2023, December 27, 2023, and January 3, 2024.
28. Approve the Payroll Docket for the period December 16, 2023 through December 31, 2023 and January 1, 2024 through January 15, 2024 not to exceed the sum of \$5,000,000.00, plus statutory withholding, state match, fringe and employee authorized deductions.
29. Ratify and approve the Commissioners' and Executive Director's salaries and expenses for an aggregate amount of \$17,828.12, plus statutory withholding, state match, fringe and employee authorized deductions for the periods December 20, 2023, December 27, 2023, and January 3, 2024.
30. In accordance with the Alyce G. Clarke Mississippi Lottery Law, authorize the Executive Director to issue a requisition for funds from the Lottery Proceeds Fund administered by the Department of Finance and Administration that are necessary for expenditures on lottery projects for the period January 1, 2024 through January 31, 2024.
31. Authorize the Executive Director to execute a service agreement with Kimbre's Cleaning Co., LLC for janitorial services for the Forest and Morton Rest Areas beginning February 1, 2024, through January 31, 2025, with the potential for four (4) one-year automatic extensions through January 31, 2029, for a contract total not to exceed \$84,960.00 per year for District V.

SET ASIDE

32. Authorize the Executive Director to execute a service agreement with Ultra Max Janitorial Service, LLC for janitorial services for the Delma Furniss Welcome Center beginning February 1, 2024, through February 1, 2025, with the potential for four (4) one-year automatic extensions through January 31, 2029, for a contract total not to exceed \$99,996.00 per year for District II.
33. Authorize the Executive Director to execute a service agreement with Commercial Cleaning Services, Natchez, MS, for janitorial and maintenance services for the Pike County Welcome Center beginning February 1, 2024, through February 1, 2025, with the potential for four (4) one-year automatic extensions through February 1, 2029, for a contract total not to exceed \$119,700.00 per year for District VII.
34. Authorize the Executive Director to execute a service agreement with Top Quality cleaning Services, Inc of Moss Point, MS, for janitorial services for the Stone County Rest Area beginning February 1, 2024, through February 1, 2025, with the potential for four (4) one-year automatic extensions through February 1, 2029, for a contract total not to exceed \$8,200.00 per month for District VI.
35. Authorize the Executive Director to execute a service agreement with Republic Services, Jackson, MS, for solid waste disposal for the Clinton Maintenance Office, beginning February 1, 2024, through January 31, 2025, for a contract total not to exceed \$7,248.50 per year for District V.
36. Authorize the Executive Director to execute a service agreement with Xerox Direct through distributor Xerox Corporation, Jackson MS, for one (1) EFI Printer Server NX One and one (1) NX1STATN-NX One Station Option for a period of 60 months at \$234.86 per month beginning February 1, 2024, through January 31, 2029, for a contract total not to exceed \$2,818.32 per year for the Information Systems Division.
37. Ratify the following emergency purchases:
- Kirk Auto World, Inc., Grenada, MS
- One (1) truck, totaling \$42,000.00, for District II.
- One (1) truck, totaling \$39,400.00, for District II.

38. Request authority to extend the following agency contract, for the period of February 1, 2024, through July 31, 2024, pending DFA approval:

Power Broom (Scott Equipment)

39. Authorize the Executive Director to execute the following service agreements with Canon Solutions America for a period of 36 months beginning February 1, 2024, through January 31, 2027, for District II:
- a. Nineteen (19) Canon ImageCLASS x MF1643iF II copiers with accessories for the Maintenance Offices, for \$26.31 each per month and a charge of \$.0185 per copy.
 - b. One (1) Canon Image Runner Advance DX C5850i copier with fax and accessories for the 2nd Floor, for \$355.00 per month and a charge of \$.00740 per black and white copy and \$.05000 per color copy.
 - c. One (1) Canon Image Runner Advance DX C5850i copier with accessories for the 1st Floor, for \$335.00 per month and a charge of \$.00740 per black and white copy and \$.05000 per color copy.
 - d. Four (4) Canon Image Runner Advance DX C3926i copiers with accessories for the Project Offices for \$136.25 each per month and a charge of \$.01090 per black and white copy and \$.06120 per color copy.
 - e. One (1) Canon Image Runner Advance DX4925i copier with accessories for the Lab, for \$180.00 per month and a charge of \$.01090 per black and white copy.

LEGAL

40. Authorize the Executive Director to formally request the Mississippi Department of Information Technology to terminate an escrow agreement that ITS entered into on behalf of the Department of Transportation with Wensoft and Trustmark National Bank.
41. Authorize the Executive Director to execute a contract with Republic Services on behalf of District 7 for the disposal of hazardous waste, particularly wood coated with creosote, at a maximum contract price of \$23,379.00 per year. This contract is an on-call service contract and is for the term of one (1) year, with the option to renew each year until December 1, 2028.

42. Authorize the Executive Director to execute a First Amendment to Title Contract No. 8200065902 dated September 27, 2022, between the Mississippi Transportation Commission and Barry Zirulnik, Esq. of the Law Firm of Price & Zirulnik, PLLC as authorized on September 27, 2022, at Book 23, Page 737. This amendment will add Project No. STBG-0062-02(022)/109086-201000 in Rankin County, Mississippi (SR 469 Bridge Replacement #17.2 which consists of approximately eight (8) parcels and Project No. STBG-9999-05(405)/109032-201000 in Madison County, Mississippi (Highway 463 at Stribling) which consists of approximately eight (8) parcels. This amendment will also increase the maximum contract amount by \$44,300.00. The new contract amount will increase from \$22,500.00 to \$66,800.00 inclusive of expenses. These additional projects should take approximately 150 billable attorney hours.
43. Authorize the Executive Director to execute a Fifth Amendment to Title Contract No. 8200065121 dated July 1, 2022, between the Mississippi Transportation Commission and Christopher M. Howdeshell, Esq. of the Law Firm of Pittman Howdeshell, PLLC as authorized on May 24, 2022, at Book 22, Page 649. This amendment will add Project No. STBG-0023-01(097)/109087-201000 in Pearl River County, Mississippi (SR 13 Bridge Replacement #10.8 which consists of approximately eight (8) parcels. This amendment will also increase the maximum contract amount by \$6,400.00. The new contract amount will increase from \$96,500.00 to \$102,900.00 inclusive of expenses. This additional project should take approximately 40 billable attorney hours.
44. Upon the recommendation of the Executive Director, issue the following Limited Powers of Attorney:
- (a) a Limited Power of Attorney to the Chief of Staff for the limited purpose of authorizing this official to sign on behalf of the Executive Director approval of bids, vouchers, and requisitions; issue orders for supplies and materials; and to execute all other matters that may arise in carrying out the intents and purposes of Mississippi Code Section 65-1-10, except for the execution of contracts. All prior Limited Powers of Attorney previously issued by the Commission for the same purpose(s) and/or matter(s) are immediately revoked.
- (b) a Limited Power of Attorney to the Director of the Office of Intermodal Planning and Highway Operations for the limited purpose of authorizing this official to sign all notices to proceed for work under approved contracts for the Aeronautics, Ports, Rails and Transit Divisions, pursuant to Mississippi Code Section 65-1-13. All prior Limited Powers of Attorney previously issued by the Commission for the same purpose(s) and/or matter(s) are immediately revoked.

(ITEM 44 CONTINUED)

(c) a Limited Power of Attorney to the Executive Director, Chief of Staff, Deputy Executive Directors, Assistant Chief Engineer, Office Directors, Division Directors, or District Engineers, for the limited purpose of authorizing these officials to sign any written discovery responses required by the Mississippi Rules of Civil Procedure to be signed by a party, including but not limited to responses to Interrogatories, Requests for Production, Requests for Admissions, and Depositions on Written Questions, for and on behalf of the Commission at the request and upon the advice of the Attorney General's Office. All prior Limited Powers of Attorney previously issued by the Commission for the same purpose(s) and/or matter(s) are immediately revoked.

(d) a Limited Power of Attorney to the Director of the Procurement Division, for the limited purpose of authorizing this official to execute Federal Excise Tax Certificates for and on behalf of the Commission pursuant to Mississippi Code Section 65-1-13. All prior Limited Powers of Attorney previously issued by the Commission for the same purpose(s) and/or matter(s) are immediately revoked.

(e) a Limited Power of Attorney to the Director of the Asset Management Division, for the limited purpose of authorizing this official to execute all documents necessary to transfer title to motor vehicles or other equipment, including title certificates or bills of sale, and property deletion reports, in order to facilitate the efficient implementation of the duties and responsibilities of the Mississippi Transportation Commission set out in Chapter 1, Title 65 of the Mississippi Code. All prior Limited Powers of Attorney previously issued by the Commission for the same purpose(s) and/or matter(s) are immediately revoked.

(f) a Limited Power of Attorney to the Deputy Director of the Asset Management Division, for the limited purpose of authorizing this official to execute all documents necessary to transfer title to motor vehicles or other equipment, including title certificates or bills of sale, and property deletion reports, in order to facilitate the efficient implementation of the duties and responsibilities of the Mississippi Transportation Commission set out in Chapter 1, Title 65 of the Mississippi Code. All prior Limited Powers of Attorney previously issued by the Commission for the same purpose(s) and/or matter(s) are immediately revoked.

(g) a Limited Power of Attorney to each MDOT District Engineer, for the limited purpose of authorizing these officials to execute routine applications for electrical service for traffic signals and roadway lighting in MDOT's six separate districts, to facilitate the efficient implementation of the duties and responsibilities of the Mississippi Transportation Commission set out in Chapter 1, Title 65 of the Mississippi Code. All prior Limited Powers of Attorney previously issued by the Commission for the same purpose(s) and/or matter(s) are immediately revoked.

(ITEM 44 CONTINUED)

(h) a Limited Power of Attorney to the State Maintenance Engineer for the limited purpose of authorizing this official to act as “Applicant’s Agent” for and on behalf of the Mississippi Transportation Commission and Mississippi Department of Transportation for the purpose of claiming and obtaining federal reimbursement of costs associated with emergency response activities during federally-declared disasters pursuant to Section 65-1-13 of the Mississippi Code. All prior Limited Powers of Attorney previously issued by the Commission for the same purpose(s) and/or matter(s) are immediately revoked.

(i) a Limited Power of Attorney to the State Planning Engineer, for the limited purpose of authorizing this official to approve applications made by state and local agencies to utilize imagery services procured by MDOT. The applications require the applicants to provide valuable traffic and transportation data to MDOT in exchange for the use of the imagery services, including additions and deletions to local infrastructure. All prior Limited Powers of Attorney previously issued by the Commission for the same purpose(s) and/or matter(s) are immediately revoked.

DELETED

45. ~~Request an Executive Session to discuss the settlement of a Workers’ Compensation matter as permitted by § 25-41-7 MCA.~~