

**Questions and Answers, Part 2 – Program Management Consultant (PMC) Services for
Roadway Design Division**

Date: November 15, 2022

Project Number: STBG-9999-09(322)/109116-101000

County: Statewide

Project Description: Provide Program Management Consultant (PMC) Services primarily for Roadway Design Division, in accordance with federal and state laws and regulations, the CSU Manual, the Roadway Design Manual, and all applicable manuals/publications, Statewide.

Dates Published in Clarion Ledger: October 26th and November 2nd, 2022

From: Stephen Rone – MDOT Director of Consultant Services

Question #1: Is there a maximum contract amount for the services to be provided listed under PART 3 Section I and PART 3 Section II of the RFP?

Answer: The maximum contract amount will be determined in negotiations with the selected CONSULTANT(s).

Question #2: Page 21, under the “General Description” of PART 3 of the RFP, states: “these same services may also be provided by Supplemental Agreement for other preconstruction divisions within MDOT if needed.” Is there a maximum number of contracts or a maximum contract amount that can be added by Supplemental Agreement?

Answer: If needed, Supplemental Agreements will follow MDOT’s normal approval process, and the maximum contract amount will be subject to contract negotiations and approval by the Mississippi Transportation Commission.

Question #3: Will the Miscellaneous Engineering Services listed under PART 3 Section II of the RFP be used to assign work that is typically handled via IDIQ contracts for Roadway, Bridge, etc.?

Answer: MDOT intends to continue to utilize IDIQ Master Contracts according to MDOT's normal practices and procedures. MDOT anticipates that the Miscellaneous Engineering Services listed in PART 3 Section II of the RFP will be a minor component of this overall Contract.

Question #4: The RFP states that it is anticipated that MDOT will require each Project Engineer to work in the MDOT Administration Building for a minimum of 2 days per week. Would MDOT allow this 2 days per week to be done from an MDOT District Office?

Answer: Per page 19, PART 2, Section II.F of the RFP, this work will be performed "in the MDOT Administration Building located in Jackson, Mississippi" where MDOT's Roadway Design Division is housed.

Question #5: Can each selected Project Engineer(s) work on any other MDOT contracts outside of the 40 hours dedicated to work under this RFP?

Answer: As indicated in the RFP, based on MDOT's preference, it is anticipated that each selected Project Engineer will work approximately 40 hours/week (for an approximate combined total of 120 hours/week) during "MDOT's normal working hours" as approved by MDOT. Provided the requirements in this RFP/Contract have been met and no conflicts of interest exist, each selected Project Engineer may work on other MDOT contracts.

Question #6: Is it MDOT's intent for the Consultant Management Support Services listed under PART 3 Section I of the RFP to be performed by the Project Engineer or can these services be delegated to support staff?

Answer: Based upon the preference in the RFP, it is MDOT's intent for the Consultant Management Support Services listed under PART 3 Section I of the RFP to be performed by the Project Engineer. Per page 17, PART 2, Section II.D of the RFP, "the CONSULTANT should provide a staffing plan describing how it plans to staff the CONTRACT with the appropriate amount of Project Engineers for efficiency and effectiveness."