



For Office Use Only

Permit No. _____

Central File No. _____

Application I.D. # _____

MISSISSIPPI DEPARTMENT OF TRANSPORTATION

APPLICATION FOR PERMIT TO ERECT OUTDOOR SIGNS

Part I - Instructions

Complete the application, signed, notarized, and present it to the Mississippi Department of Transportation (MDOT) Maintenance Division-7501, PO Box 1850 Jackson, MS 39215-1850 Attach an \$85.00 fee made payable to the **MISSISSIPPI TRANSPORTATION COMMISSION**. If this application is approved, the applicant agrees to abide by the provisions of Mississippi Laws and the rules and regulations established by the Mississippi Transportation Commission pertaining to outdoor advertising, and certifies that the below described sign will be erected and maintained in accordance with all specification, standards and requirements under these laws, rules and regulations. **MDOT, by issuance of this permit, does not represent that the sign or location thereof meets city, county and/or local government laws, orders, ordinances and / or other regulations. (Type or print legibly in dark ink)**

Part II - Applicant Information

Full Name of Applicant /
Representative :

First Name

Middle Initial

Last Name

Street Address :

City :

State :

Zip Code :

Phone Number :

Submission Date :

Company Name :

Note: If company name is populated then applicant information will be the representative for the company.

Email :

Part III - Location of Sign

County :		City : (or nearest City)
Highway Number :		
Side of Highway :	(N,S,E,W)	
Site is : (Check One)	Inside City Limits	Outside City Limits
Detail :	Miles of and feet outside of the right of way line (Distance) (N,S,E,W) (Centerline of nearest connecting road)	
GPS Location (00.00000)°	North	West

Is the proposed sign site located :(Select Yes or No)

In a manner that would create a safety hazard, for example, obstruct a driver's view of signals or merging traffic ?	Yes	No
At least 500 feet from at grade intersections of state controlled routes ? Rule Section 1000 (2) (b)	Yes	No
At least 500 feet from entry and exit ramps including acceleration and deceleration lanes ? Rule Section 1000 (2) (b)	Yes	No
At least the required distances from other legally permitted signs on the same side of the highway, as indicated below ?	Yes	No

Distance sign is to be located from another permitted sign on the same side of the road:

(Note: In general, a road designated as a freeway or interstate has control of access to its main lanes)

500 feet for all state controlled roads- Rule Section 1000 (3) (a)

The distance is doubled for between consecutive tri-vision sign structures viewed from the same side of the road. Rule Section 1000 (3) (c)

The distance is doubled between digital signs and any other sign structures located on the same side of the road. Rule Section 1000 (3) (d)

ACCESS : It is unlawful to erect, repair, or maintain a sign from the right of way of any fully controlled access highway. Please describe in the space provided your means of gaining access to the proposed sign site:

Part IV - Unzoned Commercial/ Industrial Qualifications

You MUST complete this part of the application if your proposed sign site is located in an area not officially zoned by law.
[NOTE : Some cities or counties may not have zoning, therefore the unzoned commercial rules would apply.]

ACTIVITY 1

Zoning Designation :

Company Name :

Address :

City :

State :

Zip Code :

Manager/ Owner :

Phone Number :

Type of Activity :

ACTIVITY 2

Company Name :

Address :

City :

State :

Zip Code :

Manager/ Owner :

Phone Number :

Type of Activity :

Answers to the questions below must be true for both activities, not just one :(Select Yes or No)		
Is the site within 800 feet of two adjacent recognized commercial / industrial activities ?	Yes	No
Are these activities on the same side of the highway ?	Yes	No
Is an integral part of each activity adjacent to one another ?	Yes	No
Is the area predominantly used for residential purpose ? (More than 50%)	Yes	No
Is a principal part of each activity within 200 feet of the highway right of way line ?	Yes	No
Is each activity in a permanent building with an indoor restroom, telephone, running water, functional electrical connections, adequate heating and permanent flooring?	Yes	No
Is at least 300 square feet of the building devoted to each activity ?	Yes	No
Is each activity visible from the main traveled traffic lanes of the regulated highway ?	Yes	No
Is each activity conducted by personnel ?	Yes	No
Is each activity conducted at least 30 hours spread over 4 days days per week ?	Yes	No
Has each activity been open for at least 6 months ?	Yes	No
Is this activity an apartment house or residential condominium ?	Yes	No
Is either one an agricultural, forestry, ranching, grazing, farming, or related activity ?	Yes	No
Is either activity on railroad right of way ?	Yes	No
Is either activity a recreational facility such as campground, golf course or wild animal park?	Yes	No
Is either activity a preschool, school or college ?	Yes	No
Is either activity a church, synagogue or cemetery ?	Yes	No
Is either activity an outdoor advertising sign ?	Yes	No
Is either activity conducted in a building primarily used as a residence ?	Yes	No
Is either activity seasonal, that is, conducted only certain times of the year ?	Yes	No
Is either activity a quarry or borrow pit ?	Yes	No
Is either activity a radio or microwave tower ?	Yes	No

Part V - Description of Sign			
New Sign Existing Sign		Estimated Date of Erection :	
Number of Faces :		Panel Number :	
Number of Poles :			
Sign Illuminated ?		Type of Face :	
Yes No		Poster Panel	
Type Of Lighting :		Painted Bulletin Board	
		LED - Light Emitting Diodes	
		Tri-Vision	
		Other :	
Structure Design :		Structure Material*:	
Back to Back		Wood	
"V" Shaped		Metal	
Side by Side		Composite [Examples: Metal w/ masonry facade, Metal w/ plastic facade,	
Single		Metal and wood, etc.]	
Back to Back and Side by Side			
Dimensions of Face(s) :			
Face 1	Face 2	Face 3	Face 4
Length (ft)	Length (ft)	Length (ft)	Length (ft)
Height (ft)	Height (ft)	Height (ft)	Height (ft)
Area (sq.ft.)	Area (sq.ft.)	Area (sq.ft.)	Area (sq.ft.)
Applicant certifies that :			
The proposed structure will have an overall height of feet above the level of the ground at the structural support nearest the highway.			

Part VI - Landowner Permission

Lease Number :

Landowner's Name :

Address :

City :

State :

Zip Code :

Phone Number :

As owner of the property at the proposed sign site, I have given consent to the licensed applicant to erect and maintain the above described outdoor advertising sign on my property. I further authorize State employees to enter upon my land for the purpose of inspecting the sign.

Signature :

Date :

Part VII - Required Attachments

Please include these attachments with your application:

1. Applicant shall furnish an identifiable stake at the exact proposed location, and a location map depicting means of access to sign and distances from buildings, landmarks, right of way line, other signs, etc.
2. Zoning map (if inside zoned city or county)
3. If property was rezoned from original zoning, copy of the order of the zoning authority rezoning said property
4. A drawing depicting the sign. (Including dimensions and orientation of each face).
5. A copy of the deed for the parcel of the proposed sign site. Does this deed contain a restriction on Outdoor Advertising? Yes No

Part VIII - City or County Zoning

This part of the application MUST be completed by an authorized city or county official if the proposed sign location is within the boundaries of an incorporated city or county that has been zoned. The purpose of this section is to confirm the zoning of a proposed sign location.

Name of City or County :

Official's Name & Title :

Address :

Phone Number :

Does your city have a comprehensive zoning ordinance ? Yes No

Was the subject property rezoned from its original zoning classification ? Yes No

What is the zoning designation of the location described in Part III, above :

Address of Property/Site :

City Official's Signature :

Date :

Part IX - Individual and / or Corporate Acknowledgement

(For Individual)

Full Name of Applicant (Please Print)

Signature of Applicant

(For Corporation , LP, LLC, etc)

Name of Corp. LP, LLC, etc.

Name and Title of Corporate Representative (Please Print)

By :

Signature of Corporate Representative

State of Mississippi
County of

Came before me, this the _____ day of _____, _____, who after being duly sworn acknowledges that the information contained herein is accurate to the best of his / her knowledge. Affiant further states that, if he / she is a representative of a business entity and not an individual that he / she executed this application with the authority of the business entity.

Notary Public's Signature

Part X - For Central Office Use Only

Upon review of this application and the accompanying documents, it appears that the proposed sign is :

Conforming Nonconforming

This permit is recommended for approval for the sign described above at the location specified in this application. This permit shall be valid for one (1) year. The sign must be erected within that year. If said sign is not erected before this permit expires, applicant must obtain a new permit. This sign must be legally maintained in accordance with all applicable laws, regulations and the provisions of this permit. Applicant must advise the district office when the sign has been built. This permit cannot be assigned or transferred without notification to the Department. Issuance of this permit shall not be deemed to create a property right.

County	Road	Direction	Sign No.

Site Inspected

(Date)

Approval of this application is recommended

Yes

No

Required Signature

Title

XI- For Central Office Use Only

This permit application is approved in accordance with the Mississippi Outdoor Advertising act and related regulations. It is not intended to preempt the authority of local jurisdiction in controlling Outdoor Advertising.

Permit No. _____ is hereby issued this _____ day of _____, 20____

Permit Expires :

Central Office File No. _____

Chief Engineer

By:

Title